

上海雅居乐万豪酒店预订单  
Shanghai Marriott Hotel City Centre Reservation  
美世 2018 年亚洲人力资源大会 - 上海站  
**MERCER 2018 ASIA HR CONFERENCE - SHANGHAI (19-20 September 2018)**

地址: 上海黄浦区西藏中路 555 号

Address: 555 Middle Xizang Road (Xizang Zhong Lu), People's Square, Shanghai, 200003, China

Last Name 姓		First Name 名	
Passport No. 护照号码		Marriott Rewards No. 万豪礼尚号码	
Company 公司		Position 职位	
Telephone/Cell 电话/手机		Email Address 邮箱	

Room Type 房型	Room Rate (Single) 房价 (单人入住)	Room Rate (Double) 房价 (双人入住)	Bed Type 床型	Arrival Date 到达日期	Departure Date 离店日期
Deluxe Room 豪华房	RMB 950 TAX INCLUDED 人民币 950 元 (含税)	RMB 1,050 TAX INCLUDED 人民币 1,050 元 (含税)	King / Twin 大床 / 双床		

- Above room rates are inclusive of 16% surcharge 以上房价包含 16% 服务费
- Single occupancy is inclusive of 1 breakfast 单人入住包含 1 份早餐
- Double occupancy is inclusive of 2 breakfasts 双人入住包含 2 份早餐
- Check in time 14:00 on day of arrival. Check out time 12:00 noon. 入住时间: 入住当日 14:00. 结账时间: 离店当日 12:00
- Above room rates are inclusive of high speed in-room internet 以上房价已包含客房高速上网

**Transportation Service (Select your choice and tick) 机场接机服务 (选择您所需要的机场接机服务)**

- Mercedes Benz E300 between Pudong International Airport and Hotel at RMB850net per car per way  
奔驰 E300 浦东国际机场至酒店: 每车单程人民币 850 元净价
- Mercedes Benz E300 between Hongqiao Airport and Hotel at RMB550 per car per way  
奔驰 E300 虹桥机场至酒店: 每车单程人民币 550 元净价
- Do not require 不需要

Arrival Flight 到达航班		Arrival Time 到达时间	
Departure Flight 离开航班		Departure Time 离开时间	

- Transportation Service arrangements must be on guaranteed basis and a 100% charge will be levied on No Shows. 机场接机服务需要信用卡担保。如果出现预定未到, 酒店将按 100% 原额收取机场接机费用。

**Guarantee method (Please fill in details) 担保方式 (请选择)**

- Master Card     Amex     Visa     Diners Club     JCB

Credit Card No. 信用卡号		Expiry Date 有效期	
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Name as on Credit Card 信用卡用户名: \_\_\_\_\_

Please complete the form and send to Reservations and Event Management:

请填写完整表格并发送到酒店宴会统筹部:

Tel 电话: (86 21) 2312 9888 Fax 传真(86 21) 2312 9570

Email 电子邮件: [evan.wang1@marriott.com](mailto:evan.wang1@marriott.com)

**After 10 Sep 2017, any cancellations or no shows will be charged the entire period of stay.**

任何预定在 2018 年 9 月 10 日后如有取消或者入住当天未登记入住, 酒店将从所担保信用卡中收取 100% 费用。

签字 Signature/日期 Date \_\_\_\_\_