

MERCER LEARNING CALENDAR

CATEGORY 類別	COURSE 課程	PRICE 費用 (未稅價)	DAY 天數	2017 Q3	2017 Q4	2018 Q1
REWARDS MANAGEMENT 薪酬管理	Sales Incentive Plan Design Essentials 銷售獎金方案設計	NTD 30,000	2			1/11-12
	International Position Evaluation (IPE) 國際職位評價	NTD 12,000	1		10/12 (新竹) 11/23 (高雄)	3/15
	Utilizing Compensation Survey for Pay Structure 運用薪酬報告制定薪酬架構	NTD 12,000	1		10/13 (新竹) 11/24 (高雄)	3/16
TALENT MANAGEMENT 人才管理	Fundamentals of Expatriate Management 基礎派駐管理	NTD 12,000	1	9/27		
	Advanced Expatriate Management 進階派駐管理	NTD 15,000	1		12/5	
	Organization Structure and Design 組織架構與設計	NTD 30,000	2	8/17-18 (新竹)	10/18-19	

PROMOTION 優惠方案

1. Early Bird: 5% off is provided if you register 50 days before the course.
早鳥報名優惠：課程開始 50 天前報名參加課程，可享有 95 折優惠。
2. Multiple Courses: 5% off if you register 2 courses at once.
多堂課程優惠：同時報名參加 2 堂課程，可享有 95 折優惠。
3. Group Registration: 5% off is provided if more than 3 participants register (not limited to be from the same company).
團體報名優惠：一次 3 人以上報名可享 95 折優惠 (報名者不限定同一公司)。

REGISTRATION 報名方式

1. Complete the following sign-up form
填寫以下報名表
2. Scan and email to Mercer contacts
掃描後以電子郵件寄至 Mercer 聯絡窗口
3. We will confirm your registration, and remind you through email one week before the workshop
我們會跟您確認您的報名，並於開課前一周以電子郵件提醒
4. We will confirm with you through email before invoicing
開出發票前會以電子郵件跟您確認細節

MERCER CONTACT 聯絡窗口

ENBE CHEN

Phone: +886 2 2183 7900 ext.7960

E-mail: enbe.chen@mercer.com

KATE WU

Phone: +886 2 2183 7900 ext.7963

E-mail: kate.wu@mercer.com



SIGN-UP FORM 報名表

Course 參加課程：_____

Discount 適用折扣：_____

Price 費用：_____

Name 姓名：_____

Department and Title 部門與職稱：_____

Contact Number 聯絡電話：_____

E-mail 電子信箱：_____

Mobile 手機：_____

Company Name 公司名稱(發票抬頭)：_____

Company Registration Number 公司統編：_____

Company Address 公司地址：_____

確認並接受取消須知及附加條款，請於此簽名 (Please sign here to confirm you have read and understood the cancellation policy and additional terms & conditions)

MERCER LEARNING TERMS & CONDITIONS

報名確認及取消須知

請詳細閱讀以下注意事項：

- 研討會費用包括教材、茶點、午餐，不包括住宿、交通等可能發生的費用。美世公司不負責安排學員的住宿、交通等。
- 請於研討會前確認付款。如有特殊情況，請以傳真、E-mail 等書面形式說明。若由於您個人的原因而不得不取消本次報名，請務必在研討會開始前的 5 個工作日向我們提供您正式取消的書面說明。如您已繳納費用，則該費用將留作下次使用，不予退還。若在 5 個工作日之內取消報名，我們將收取 20% 當次課程公開價格費用作為培訓場地安排以及教材製作等方面的補償費用。
- 研討會現場將為您準備紙本教材 (由於版權原因，恕不提供電子版本)。
- 如遇特殊情況 (例: 人數未達七人)，美世可能延遲或取消研討會，我們會在研討會開始前 5 個工作日確認課程時間。
- 美世提供研討會席位的前提是美世與客戶接受本報名事項所附之“附加條款”，在該“附加條款”下，“美世”指美世顧問股份有限公司，“客戶”指派遣參加人員參加研討會的公司或其他組織。客戶填寫並交付報名表代表客戶對“附加條款”的接受。

附加條款

- 美世應當以專業的態度與才能向客戶提供研討會內容資訊。
- 對於美世在研討會中使用的方法、專有技術、模型、工具、技術、技巧、知識及其任何圖形化或數位化的表現形式，包括提供給客戶的研討會資料，其相關的著作權和其他任何知識產權由美世保留所有。
- 美世或客戶應當對研討會中所獲得的相關資訊予以保密。非經美世書面同意，客戶不得將美世資訊使用於其內部管理以外的目的，亦不得複印、複製前述研討會資料。
- 無論雙方之相反約定，美世 (包括其員工、關聯公司) 對客戶 (包括其員工、關聯公司) 所承擔的與研討會相關的責任總額，無論基於侵權或違約，不得包括間接損失，且不得超過相關研討會下應付美世服務費總和。
- 本附加條款由研討會提供地的法律管轄，並據其解釋。客戶與美世之間與研討會相關的由研討會產生的一切爭議應被提交至美世所在城市的法院管轄。
- 一方未經另一方事先書面同意，不得將其與研討會相關的權利或義務轉讓給第三方。一方未經另一方事先書面同意，不得在媒體上、或為促銷、或為告知或影響第三方之目的提及對方。
- 對於無法預見、無法避免的事件和情形 (如武裝衝突、暴亂、地震和其他自然災害) 而造成的延遲或無法履行協議，任何一方均無須承擔責任。

Please read – confirmation and cancellation policy

The following points are very important for your registration in Mercer Learning workshops, and we suggest you read them carefully:

- The workshop fees cover all tuition, documentation, lunches and refreshments. Participants are responsible for their own travel, accommodation and out-of-pocket expense.
- Please submit your payment before workshop delivery schedule. If you have any updates, please let us know by email, fax or any written notice. Cancellations should be sent in writing to your Mercer Learning Coordinator at least **5 working days** before the workshop. If the payment has been made, it will not be refunded but it may be possible to reschedule to a later date (restrictions may apply). Should the cancellation be received within 5 working days from the date of the workshop, 20% of the workshop fee will be collected for compensation of the meeting venue and the printed materials.
- Only hardcopy of workshop materials is available for the participants. No softcopy materials will be provided due to copyright reasons.
- Mercer might postpone or cancel the course due to particular reasons (i.e. less than 7 participants). Mercer will confirm the date at least 5 working days before the course.
- Mercer's provision of workshop is subject to the additional terms and conditions attached hereto, under which Mercer shall mean Mercer (Taiwan) Ltd. and Client shall mean the corporations and other entities dispatching participant to attend the workshop. The filling and submission of the Registration Form by client shall represent its acceptance of the additional terms and conditions.

Additional terms and conditions

- **Article 1** Mercer shall deliver the workshop to Client in a competent and professional manner and with all reasonable skill and care.
- **Article 2** Mercer retains the copyright and any other intellectual property right pertaining to the methodologies, know-how, models, tools, techniques, skills, knowledge and any graphic or digitized representation of any of these used by Mercer in the workshop, including those embedded in the workshop documentations (if any) provided to Client.
- **Article 3** Either Mercer or Client shall keep confidential any information of the other available in connection with provision of the workshop. Client shall neither utilize Mercer's information for purposes other than its internal managerial purpose nor shall copy or duplicate the aforementioned workshop documentations without Mercer's written consent.
- **Article 4** Notwithstanding any agreement to the contrary, the aggregate liability of Mercer (including its employees and affiliates) to Client (including its employees and affiliates) in connection with the workshop, on contract or by tort, shall not include the indirect losses and shall not exceed one times the service fees payable to Mercer for the workshop concerned.
- **Article 5** This additional terms and conditions shall be governed by and construed in accordance with the laws of the jurisdiction where the workshop is delivered. All disputes between Client and Mercer in connection with or arising out of the workshop shall be submitted to a court in the city where Mercer domiciles.
- **Article 6** No party hereto may assign any of their respective rights or obligations in connection with the workshop to third party without the other's prior written consent. Either party hereto shall not refer to the other in the press or for promotional purposes, or for the purpose of informing or influencing any third party, without the other's prior written consent.
- **Article 7** Neither party hereto shall be liable for the delay or non-performance due to any unforeseen and unavoidable event or circumstance, such as armed conflict, riot, earthquake and other natural disasters as long as the affected party notify the other of the same as soon as possible.